



IMU/OneBeacon Agent Portal Producer Authorization Request

Date:

Producer Code:

Producer Name:

Location City: State:

IMU Regional Office:

Please enter the name of the appropriate office staff member in your agency that will act as the Agency Security Administrator. That person will receive security clearance within our network and after participating in a brief, online training session (approximately 15 minutes), be enabled to independently manage this for your agency.

Last Name	First Name	Middle Initial	Select Desired Role
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="radio"/> Principal <input type="radio"/> Associate

There are three (3) main accountabilities for your designated Administrator:

- Setting up new users
- Determining which applications and tools your authorized Portal users may access
- Deactivating accounts for anyone who may leave your agency

Also include which "role" you desire for the Agency Security Administrator. Available roles are:

Agency **Principal** role includes access to:

- Producer Experience Reports
- Direct Bill Commission Statements
- Claims Information
- Billing Inquiry

Agency **Associate** role includes access to:

- Claims Information
- Billing Inquiry

Please email this completed form to: agencylicensing@onebeacon.com